

Graphic Designer

Role outline and person specification

We welcome volunteers from all backgrounds, faiths and communities, as well as with any disabilities, regardless of sexual orientation or gender identity.

Why we need you?

At Healthwatch Enfield, it is our role to ensure that complex information and data is communicated and presented in a clear and accessible way. This is to ensure that local people can make the most of health and care services whilst also being able to monitor the quality and performance of such services.

As a Graphic Designer, you will be working with our Information and Engagement teams to develop attention-grabbing materials to use in our communications, projects and reports. You will be using your creativity to help us spread awareness of Healthwatch Enfield within local communities so that we can support even more local residents in shaping health and care services that work for them. This is an exciting role for an aspiring professional or a graphic design enthusiast who wants to develop their skills or for an existing graphic designers who want to expand their portfolio.

What will you be doing?

- To work alongside the team to create functional accessible design materials whilst utilising pre-defined brand guidelines and templates.
- To undertake an audit of existing graphics and design materials to suggest areas for improvement to ensure Healthwatch Enfield's materials attract responses from local communities in the borough

This is a flexible role and time commitment will be agreed with you depending on your availability however we would ask that you commit to one day a week as a minimum.

What skills do you need?

We are looking for volunteers with **great attention to detail** who can **translate their ideas into clear and accessible designs**. You will have **working knowledge of the Adobe Creative Suite** including: Photoshop, InDesign and Adobe Illustrator. You will be **organised** in your approach to administration and have a **'can do' attitude** to work with the wider Healthwatch Enfield team to improve quality of health and care services locally.

What support we will give you?

Our Volunteer Co-ordinator will organise induction training, support and advice required for your role. This will include: health and safety, complying with Data Protection (GDPR) and information on the local health and care economy.

You will also be given a copy of our Induction Pack to refer to when you start your role.

All Healthwatch Enfield volunteers receive regular support and supervision from the volunteer co-ordinator.

What benefits do you get?

- The satisfaction of knowing that you are contributing to improvement of local health and care services so all those living and working in Enfield have a positive, person-centred experience accessing local Health and Social Care services getting the right support at the right time, in the right way
- Access to free training that will see you develop your skills and gain experience
- The enjoyment of meeting new people and working as part of a team
- Reimbursement of any agreed expenses in line with Healthwatch Enfield Volunteers Policy

Where will you be based?

You will be volunteering from our offices at Community House, 311 Fore Street, London N9 0PZ where access to the relevant software can be facilitated. You can also undertake some of the work from the comfort of your home environment.

Please note: the relationship between Healthwatch Enfield and its volunteers is entirely voluntary and does not imply a contract of employment.

Equal opportunities

It is the aim of Healthwatch Enfield to ensure that no applicant or employee receives less favourable treatment on the grounds of sex, sexual orientation, gender identity, marital/partnership status, race, religion, age, creed, colour, ethnic origin, disability, part time working status and real or suspected HIV/AIDS status and is not placed at a disadvantage by conditions or requirements which cannot be shown to be justifiable. To this end Healthwatch Enfield has an Equal Opportunities Policy and it is for each employee to contribute to its success.

Please note: the relationship between Healthwatch Enfield and its volunteers is entirely voluntary and does not imply a contract of employment.